

RENTAL APPLICATION

Each adult, 18 or older, must fill out a separate application. Before applications can be processed, they must be complete; the information that you and others in your group report must meet our rental criteria; and a small fee per application must be paid. See "Terms and Conditions" on page 2. ***Please print clearly.***

Property Preference: _____ Date _____

NAME-LAST: _____ FIRST: _____ MI: _____

If you've used any other name(s) in the past, please write them here. _____

BIRTH DATE: _____ SSN: _____ DRIVER'S LICENSE #: _____

INDIVIDUAL TAXPAYER ID #, (ITIN, if applicable) _____

CELL PHONE: _____ HOME PHONE: _____ WORK PHONE: _____

PRIMARY EMAIL: _____ SECONDARY EMAIL: _____

MARRIED STUDENT DIVORCED SEPARATED RETIRED SINGLE

SPOUSE'S NAME: _____ BIRTH DATE: _____ SSN: _____

(ITIN): _____ CELL PHONE: _____ WORK PHONE: _____

All Other Proposed Occupants	Age	Relationship to Applicant

RENTAL/RESIDENCE HISTORY

	Current Residence	Previous Residence
Street Address		
City		
State & Zip		
Last Rent Amount		
Owner/Manager Name		
Owner/Manager Phone Number		
Reason for leaving?		
Is/was rent paid in full?		
Did you give notice?		
Were you asked to move?		
Utilities are billed to whom?		
Dates of Residency	From/To	From/To

EMPLOYMENT HISTORY

	Current Employment	Previous Employment
Employed By		
Address		
Employer's Phone		
Occupation		
Name of Supervisor		
Monthly Gross Pay		
Dates of Employment	From/To	From/To

CREDIT HISTORY

	Bank Institution Name(s)	Balance on Deposit/Balance Owed
Savings Account		
Checking Account		
Credit Card(s)		
Auto Loan(s)		

RECURRING MONTHLY PAYMENTS (DOLLARS PER MONTH)

Auto \$	Auto \$	Medical \$
Credit Card \$	Credit Card \$	Alimony \$
Child Support \$	Other \$	Other \$

Do you have any closed accounts with remaining balances? ____ Yes ____ No

Have any of your accounts ever gone to collection? ____ Yes ____ No. If "yes", how many accounts: _____



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VEHICLES (Include vehicles belonging to other proposed occupants also)

Make	Model	Color	Year	License Plate

What is the name of your auto insurance Company? _____

REFERENCES & EMERGENCY CONTACTS

	Primary Emergency Contact	Doctor	Lawyer
Name			
Street Address			
City			
State & Zip			
Phone Number			

**By signing the application, you grant us permission to communicate with all the contacts listed in the above section in the event we can't locate you.

Furthermore, if you abandon the rental property for any reason, then you grant us permission to allow your primary emergency contact, listed above, to remove all contents of the dwelling on your behalf. **

GENERAL INFORMATION

1. Do you plan on buying a house in the spring? _____
2. Have you ever been served a late rent notice? _____
3. Do any of the people who would be living at the residence smoke? _____
4. How long do you think you would be renting from us? _____
5. Have you ever filed for bankruptcy? _____ If so, when? _____ Chapter 7 or 13 _____
6. Have you ever been convicted of or pleaded guilty or "no contest" to a felony (whether or not resulting in a conviction)? _____
7. Have you ever been convicted of or pleaded guilty or "no contest" to a misdemeanor involving sexual misconduct (whether or not resulting in a conviction)? _____
8. Are you an illegal immigrant, involved in money laundering, a known or suspected foreign agent, a member of a front or terrorist organization, a terrorist, or a narcotics trafficker? _____
9. Is your name on the Specially Designated and Blocked Persons (SDN) list? _____
(The SDN list may be found at www.treas.gov/offices/enforcement/ofac/)
10. Have you ever been served an eviction notice? _____ If so, when? _____
11. How many pets do you have? (list type, breed, approx. weight & age) _____
12. Have you had any recurring problems with your current apartment or landlord? If yes, please explain: _____
13. List any verifiable sources and amounts of income you wish to have considered (optional): _____
14. If you were to run into financial difficulty in the future and couldn't come up with the money to pay rent, do you know someone who would loan you the money? If so, provide the person's name, address & phone # so that we can use them as a reference. _____
15. Have you been a party to a lawsuit in the past? If yes, please explain why _____
16. We may run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on? _____
17. What is the highest level of education you have completed? _____
18. When would you be able to move in? _____ 18. Do you plan to take out Renter's Insurance? _____
19. How did you hear about this apartment? _____
20. Other pertinent information: _____
21. Do you know of anybody else looking for a rental? Please provide their name & number. If you refer a friend and you each end up renting separate units from us, then we will pay you a referral reward. _____

TERMS AND CONDITIONS OF RENTAL APPLICATION - THE UNDERSIGNED APPLICANT ACKNOWLEDGES AND AGREES TO THE FOLLOWING:

APPLICATION FEE: Because it costs us time and money to do a thorough check of your application, there is a \$35 processing fee for each adult applicant or co-signer.

APPLICANT'S OBLIGATION: Applicant understands that this application for an apartment or house and does not constitute a rental or lease agreement in whole or part. If the applicant is approved and becomes a tenant, upon vacating the rental premises applicant agrees to reimburse the Owner for any losses sustained by the Owner (a) due to the applicant's failure to satisfy the terms of the Least Agreement, (b) resulting from damage or cleaning charges caused by the applicant, and (c) where the rental premises are not cleaned or repaired in accordance with the Move-in Inspection report.

CERTIFICATION: The undersigned applicant (or co-signer) certifies all the information provided is true, accurate and complete as of below date. For the purpose of procuring credit in relation to the proposed apartment/house lease, applicant authorizes a credit and/or criminal check to be made, verification of information provided and communication with any and all names listed on this application. Also, applicant understands that, if approved, the information and terms of the application becomes a part of the lease for the rental premises, and any misrepresentation made herein shall be grounds for termination of the lease at the Owner's option.

I certify that I have read, understand, and agree to all the above terms and conditions

Signature: _____

Date _____



PERMISSION TO RELEASE TENANT HISTORY INFORMATION

Date: _____

TO: _____
(current or former housing provider)

street address

town/city

state

The owner and/or property manager of the rental unit is HigginsBeachMaine.com

To facilitate the screening process, I give you my permission to disclose my tenant history to the above housing provider. He/she has assured me that the information that you provide will be used solely in connection with rental screening for the above listed rental unit and that all information in the report will be kept in strict confidence and shall not be distributed directly or indirectly to any third parties.

Printed name of applicant

Signature of applicant

